

Office of the Executive Engineer

P&RD Deptt.

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HPIU, WBSRDA, MALDA Division

RRNMU Building, 6/2, Plot No.-3339, Ward No-2, P.S. English Bazar,

P.O.-Mokdumpur, Dist. Malda, Pin-732103

Mobile No.7908597301,e-mail : wb-mal@nic.in



Memo No-115 /WBSRDA/MALDA/23

Date- 27/01/2023

NOTICE INVITING e-QUOTATION NO 03 OF 2022-23 OF THE EXECUTIVE ENGINEER, HPIU, WBSRDA, MALDA DIVISION DATE-27/01/2023

(TWO COVER SYSTEM)

For and on behalf of Executive Engineer, HPIU, WBSRDA, Malda Division the quotation for Providing/hiring of 1 (one) no vehicle (Non Air Conditioned) having valid commercial carriage permit to be used in connection with construction, maintenance and inspection of PMGSY roads of PIU, WBSRDA, Malda Division, in good condition on per day rate basis including all taxes etc, for a period of 06 (Six) months for the present and may be extended if required, The quotation should be contained with the details of terms and conditions as mentioned below.

Executive Engineer, HPIU, WBSRDA, Malda Division, reserves the right to accept or reject any quotation either in part or in full, without assigning any reasons subjected to the approval of the competent authority for the purpose. The vehicle should be in good condition and in perfect order, confirming to mass emissions of the standard-Bharat stage II/ IV in case of Diesel Engine and others are also should be in good condition and in perfect order. Registration No. with driving licence of the driver should be submitted in writing to the Executive Engineer, HPIU, WBSRDA, Malda Division as per terms and conditions of the department.

Sl. No.	Description of Work
1	Providing/hiring of 1 (one) no vehicle (Non Air Conditioned) in connection with construction, maintenance and inspection of PMGSY roads of PIU, WBSRDA, Malda Division.

A. Eligibility criteria : Scanned copies of the following documents to be up-loaded in PDF format Bidders File in e-portal website www.wbtenders.gov.in.

1. Trade license (Latest).
2. GST registration certificate (GSTIN) with upto date GST return/quarterly challan (as applicable) should be submitted/uploaded.
3. Professional Tax clearance certificate.
4. Pan Card.

B. List of Important Dates of Bids:-

2. List of Important Dates of Bids:

Sl No.	Particulars		Date	Time
1	Publication Date		27/01/2023	17:00 Hours
2	Documents Download & Bid Submission Start Date	From	27/01/2023	17:00 Hours
3	Documents Download & Bid Submission End Date	To	06/02/2023	17:00 Hours
4	Bid Opening Date (Technical)		09/02/2023	11:00 Hours
5	Bid Opening Date (Financial)		To be intimated later on	
6	Place of Opening Bid	OFFICE OF THE EXECUTIVE ENGINEER ,HPIU, WBSRDA, MALDA DIVISION RRNMU Building, 2 nd Floor, 6/2, Plot No- 3339, Ward No-2, P.S. - English Bazar, P.O.-Mokdumpur, District-Malda, Pin-732103, West Bengal.		
7	Officer Inviting Bid	OFFICE OF THE EXECUTIVE ENGINEER, HPIU, WBSRDA, MALDA DIVISION RRNMU Building, 2 nd Floor, 6/2, Plot No- 3339, Ward No-2, P.S. - English Bazar, P.O.-Mokdumpur, District-Malda, Pin-732103, West Bengal.		
8	Last Date of Bid Validity	120 days from the date of opening of Financial Bid		

C. Terms and Conditions: -

1. As per Transport Department Notification No. 3564 - WT/ 3M - 81/ 98 dated - 24/11/2008 the Motor Cabs (Luxury Taxi non AC) with diesel engine should be in good condition and perfect running condition.
2. New vehicle will be preferred first.
3. Repairing work, supply of Battery, Tyre, and Spares etc. will be borne by the supplier of the car. No extra payment will be made in this regard
4. Rate should be quoted in figures and words on per day basis including the wages and all shots of allowances to the driver, but payment will be made monthly for the days utilized during the month only.
5. The driver must be having valid driving license with well behaviour and carry out the orders of the authorized departmental officers on duty. The owner of the car is liable to change the driver in the event of any disobedience on the part of the driver. Blue book and valid document should be arranged and kept by the driver within the car/vehicle in every moment.
6. The quotation will be opened in presence of the quotation or their authorized representatives.
7. Quotations should contain the certificate of registration from competent authority and other clearance certificate if any required by the department
8. Vehicle will normally be engaged on working days, if the car fails to report in time as per schedule given, the car may be the rejected for that day without assigning any reasons thereof and no payment for that day will be admissible for the owner.
9. The car should have mileage of 12 Km. or more per litre and Mobil oil @ 1 litre per 500 Km, run and as per rule in vogue.
10. Necessary cost of major and minor repairs and maintenance including cleaning, washing, etc. will have to be borne by the car owner Gear oil, Break oil, Grease etc will not be issue by the department and no payment towards this will be entertained by this but the cost of Diesel & Mobil supplied by the car owner as per consumption will be paid as per rules.
11. The vehicle will be stationed at headquarter and the garage to be located within a radius of 5.00 Km, from the Division office. The garage will have to be arranged by the car owner at his own cost.
12. The driver should maintain the log book and also the drive make entry in the log book and get signed by the Touring Officer each day at starting and at ending.
13. If the hired vehicle fails to report for normal duty for any reason i.e. breakdown, servicing etc. the owner shall arrange substitute vehicle immediately as per consent of the undersigned. No extra charge will be given for this.
14. If the car is involved in any accident while in journey or in rent or prosecuted due to irregular driving not confirming to the existing he traffic rules, the penalty will be borne by the car owner. Any spot fine on the above will have to be borne by the car owner.
15. Suitable substitute driver has to be provided by the owner immediately, if the driver becomes sick or fails to discharge duties to the satisfaction of the department.
16. If necessary, car will be used for 24 hours duty each day and with halt outside head quarter / Malda and no extra charge will be allowed for the halt at outside.
17. The kilometre reading meter should always be kept in order. In case, it becomes out of order the mileage allowed by the department is to be accepted by the owner without assigning any reason.
18. Overtime allowance may be allowed for additional duty @ Rs.20.00 (Rupees twenty) only per hour beyond the original duty of 10(Ten) hours as per Transport Department Notification No. 3564 - WT/ 3M - 81/ 98 dated-24/11/2008 Govt. of West Bengal as per rule in vogue.
19. No compensation will be paid to the driver in the case at any injury of the driver or of the car.
20. If service of the vehicle is found unsatisfactory, the contract will be terminated within 3 (three) days notice without showing any reason thereof and for which no claim will be entertained. So, that the contract will be automatically terminated.
21. Valid tax certificate, Insurance should be kept in the car. Tax, insurance etc will not be paid by the department.
22. Time for supply within 7(Seven) days from the date of issue of work order.
23. The owner will have to bear the salary and other expenses in respect of the driver including Tiffin charges.
24. Payment will be made monthly after deducting necessary Taxes on production of bill from the owner and after necessary checking.
25. The notification no. 3564 - WT/ 3M - 81/ 98 dated - 24/11/2008) of transport Deptt. Govt. of West Bengal, Writer's Building, Kolkata will be followed strictly in case of any ambiguity/interpretation or in case of any dispute.
26. The vehicle must be supplied in good condition through cleaned inside and outside and must be accompanied with towels and fans inside.
27. The bill should be prepared including total consumption of diesel, Mobil oil and hire charges, and it should be submitted in triplicate to the office of the Executive Engineer, HPIU, WBSRDA, Malda Division. The payment will be made after checking as per rule. The bill will be paid as per availability of fund.
28. The contract will be terminated within three days notice in case of instruction received from the higher authorities.
29. L1 bidder should have to submit Rs. 5,000.00 (Rupees Five thousand) only in form of Fixed Deposit/Demand Draft in favour of Executive Engineer, PIU, WBSRDA, Malda Division as Performance Security Deposit before issuance of Work Order.

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Executive Engineer
HPIU, WBSRDA, Malda Division

Copy forwarded for kind information and necessary action to:

1. The Sabhadhipati, Malda Zilla Parishad.
2. The Additional Secretary (Shri Dipanjan Bhattacharyya), P & RD Deptt., Govt. of W.B. & Additional Executive officer, WBSRDA, Joint Administrative Building, Block-HC/7, Sector-III, Saltlake City, Kolkata-700106
3. The Chief Engineer, P & RD Deptt., Govt. of W.B., Joint Administrative Building, Block-HC/7, Sector-III, Saltlake City, Kolkata-700106
4. The Financial Advisor, Govt. of West Bengal, P&RD Dept (HQ).
5. The Superintending Engineer, P & RD Deptt. (H.Q.), Govt. of W.B., Joint Administrative Building, Block-HC/7, Sector-III, Saltlake City, Kolkata-700106
6. The Superintending Engineer, RRNMU, Malda Zone, P & RD Deptt., Govt. of W.B.
7. The District Magistrate, Malda District & Executive officer, Malda Zilla Parishad.
8. The Additional Executive Officer, Malda Zilla Parishad.
9. The Executive Engineer, P & RD Deptt. (H.Q.), & ITNO, Joint Administrative Building, Block-HC/7, Sector-III, Saltlake City, Kolkata-700106
10. The Financial Controller, WBSRDA, Joint Administrative Building, Block-HC/7, Sector-III, Saltlake City, Kolkata-700106
11. The Finance Officer, WBSRDA, Malda Division
12. The D.I.C.O., Malda.
13. Office Notice Board.

27/01/23

Executive Engineer
HPIU, WBSRDA, Malda Division